

MN DEC BOARD MEETING MINUTES
February 1, 2013

Members Present:

Beth Dorsey, Lisa Backer, Jane Gibson, Mary Jo Manzey, Chris Hanson, Heidi Muhs, Mary Jo Manzey
Jill Haak and Naomi Rahm (via phone)

Approval of Agenda

- Agenda reviewed, no concerns noted.

Approval of Minutes

- Motion made by Chris/Second by Heidi to approve minutes from our last meeting (12.7.12). No Robert's rules being followed as we did not have a quorum.

Treasurer's Report (Aaron)

- Aaron sent via e-mail as he was unable to attend. Ending balance as of Oct. 31 is \$30,906.48. Expenses for this month include things for website and decorations for DEC National Conference and buying the coffee pots and buying checks. We have not received our revenue from the National conference yet.

Membership Report (Jane)

- Membership up to 139 (from 121)

CEC

- Beth was unable to attend, but did bring the minutes from the meeting. Feb. 22, 2012. Technology, collaboration and transitions. Mankato Edina campus. Go to MN CEC for additional information

State Updates / National Updates

- ❖ MDE is fully staffed. Newest team member- -filling in behind Lisa. Jenny will be the New 619 Coordinator. Jenny Moses (from St. Paul) will begin March 15.
- ❖ Lisa and team are still looking at Part B/C issue. Hoping to have some very definitive guidance for the March 7 forum. MDE is still having conversations with OSEP.
- ❖ Race to the top: It's getting very interesting. Has its own APR. In our Race to the Top, they said that we will be rating ECSE programs under Parent Aware. Method of rating. We won't be using just what School Readiness will doing to rate programs. ECSE staff will not go through that process. MDE will be developing their own. Teaching Strategies Gold to do the assessment? Will be pulling together a stakeholders group to rate ECSE programs. Scholarship Dollars - -just for the pilot sites. Race to the Top dollars are separate in transformation zones. Additional 60 million in governor's proposed budget for quality early childhood scholarships- \$4000 year. Possible change in governor's budget for special ed reimbursement? Race to the top dollars- - title 1 match? Brand new early childhood standards- - more EC standards- - statewide assessment system- - online screening – better K entry assessment- -stronger EC data system- -12 discrete projects for Race to the Top. Go on Revisors- bill tracker to track bills.
www.leg.state.mn.us - bill tracker

Communication Committee (Chris)

- ❖ Website is complete- needs a little sprucing up- putting things on the calendar. What do we want to do with the newsletter. If anything that you want on the website, contact Chris Hanson. She will forward that information to Liz (our webmaster). Aaron has resigned from chair of this committee. Chris will take this over.

- ❖ Drop Box - we will get more information on how that will work on our DEC website. Chris will talk to Aaron to see if a dropbox is already set up on the DEC website. Chris has been designated to be the point person – send information to her before it’s posted on the website.
- ❖ Mary Jo will look into past minutes to see who was going to responsible for each part of the newsletter and who was going to do that. In **April 13, 2012 DEC board meeting minutes** the following information was recorded: There was a suggestion that the Communications committee (including website modifications) be a standing item on our agenda at every meeting. Just to clarify, the President Elect is the contact person to Tina School (or webmaster) for adding items to the website. The President Elect will be in charge of the Communications Committee. Clarifications were made regarding the following items regarding the newsletter: (1) We will have 3 newsletters (Fall, Winter, Spring). (2) Sections of the newsletter will include: (a) Message from the President; (b) State Updates (Lisa will be the contact person for this); (c) DEC article summary (webmaster will do this); (d) Summary of recent professional development activities; (e) News and Events (Summer Institute, National Conference, Part C regs); (4) Higher Education – Kelly or Aaron will provide this information; (5) Have a “News and Events” topic at each meeting.
- ❖ Identify new communication committee members – Naomi will join this group.
- ❖ From now on, Have practitioner of the year announced at spring conference (which we don’t have this year) - - take up this discussion at next meeting. Present “Leader of the Year” at Ruttgers. Take up this discussion at next meeting. Lisa will announce this at the ECSE leadership forum on March 7 about professional of the year? DEC update at the Forum- plug the website, talk about awards, and talk about mini-grant applications- - and what’s going to happen from here on in.

Old Business

- ❖ Continue discussion regarding connecting with local MNAFEE or NAEYC boards vs. attending CEC meetings ~ Table this discussion until Summer Retreat or at a later meeting when there are more members present.
- ❖ Identify where to house the new coffee pots – they will be housed at MDE. It makes sense to do this as this is where they will be most used.
- ❖ March Leadership Forum – who will take care of coffee/muffins/etc. ~ Chris will buy muffins from Costco for about 150 people. 200 Cups, plates, and napkins, napkins. Mary Jo will e-mail Louise about DEC paying her husband for coffee for the forum.
- ❖ Fall Leadership Conference: Chris is rep from that committee. They had a meeting scheduled in December- and that was cancelled. Tried to connect this week. They will try and get together in the next few weeks after Scottie gets back. MDE has not started talking about content yet. But this discussion will be happening soon. Dates of Ruttgers: October 2,3,4

New Business

- ❖ Continue to discuss strategies for building our funds for grants/etc. - -conversation to take place during spring retreat. Right now mini-grants are funded by baskets and drawing at spring conference. Could we do something at Summer Institute similar to what we do at Spring Practitioners conference? Buy tickets for this drawing?? Ask people who are coming to Summer Institute to bring a donation along with them?? Those can be part of the drawing?? Think about ways to enhance “kitty” for our grants.

Meeting was adjourned at 2:30 p.m.

The next meeting is Friday, April 5 from 1:00– 4:00 p.m at MDE

Minutes respectfully submitted by Mary Jo Manzey.